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February 3, 2022

Honorable Eric Garcetti, Mayor
City of Los Angeles
Room 303, City Hall

Honorable City Council
City of Los Angeles
c/o: Office of the City Clerk
City Hall, Room 395

Honorable Mayor and Members of the City Council:

Subject:

As-Needed Youth Adaptive Sports and Fitness Program – Award of Contracts

Recommendation for Council Action:

The Board of Recreation and Park Commissioners (Board) respectfully requests City Council and Mayor approval for the Department of Recreation and Parks (RAP) to approve the attached Contracts. As further detailed in attached Report No. 22-003.

Background:

In advance of the 2028 Summer Olympics and Paralympic Games (Games), the International Olympic Committee (IOC) has awarded the City \$160 Million to support, enhance, and develop a city-wide youth sports and fitness program (YSP) through RAP. RAP has a need for as-needed youth adaptive sports and fitness program services. Awarding of the Contracts to the recommended contractors identified in report 22-003 will support RAP Staff's ability to provide RAP with additional resources to remove barriers to participation, achieve gender equity, and increase access and opportunity for all young people, particularly the economically disadvantaged and people with disabilities, to ensure enduring health and wellness benefits for all communities in the City. To achieve greater access and participation within the disability community, RAP released two Request for Qualifications (RFQ) seeking the services of qualified professional organizations to assist in the development and implementation of its Youth Adaptive Sports and Fitness Program.

RAP's first release of the RFQ required responses be submitted by May 5, 2021 and resulted in RAP recommending nine (9) firms for contracts at the June 3, 2021 Board Meeting (Board Report 21-103). RAP staff determined that a second release of the RFQ (Second RFQ) was warranted because, as the Youth Adaptive Sports Program is a new program and seeks contractors who are likely to be less familiar with government contracting opportunities, RAP desired to achieve greater access and participation within the disability community, perform wider outreach and to obtain responses from a larger group of potential contractors.



For both releases, RAP staff developed the RFQ and an outreach list of prospective youth adaptive sports organizations in coordination with the Department of Disability. Interested organizations with the requisite experience and organizational capacity were invited to submit Statements of Qualifications in response to the RFQ. For the Second RFQ, a Mandatory Pre-Qualification Meeting was conducted on August 10, 2021 and a Non-Mandatory Technical Review Meeting was conducted on September 7, 2021. The RFQ allowed responders to submit proposals for qualification in five categories: 1) Outreach and Marketing; 2) Physical Asset Design and Planning; 3) Adaptive Sports and Fitness Leagues, Classes, Clinics, Camps, and Related Programs; 4) Event Planning; and 5) Transportation. Responders were allowed to submit proposals for one or multiple categories.

Fiscal Impact Statement:

The award and execution of these as-needed Contracts have no impact on the RAP's General Fund as funding for projects will be primarily supported by LA28 under the Youth Sports Agreement.

If you have any questions with regard to this matter, please contact Mr. John Busby, Sr. Management Analyst I, Department of Recreation and Parks, at (213) 202-5664.

Very truly yours,

BOARD OF RECREATION AND
PARK COMMISSIONERS



Takisha Sardin
Acting Commission Executive
Assistant II

Attachments: Board Report No. 22-003

cc: John Busby, Sr. Management Analyst I, Contracts Administration, Finance Branch